



Your Wedding Checklist

1st Edition

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Introduction

Congratulations on your engagement. As our free gift to you as our valued visitor to our website we have compiled this handy eBook. We offer you some free information on organizing the beginning of your wedding planning in the form of a comprehensive checklist. Also we have given you a place to track important information to make your wedding planning easier.

In this book is our wedding planning checklist, wedding gown tracker, wedding events list, wedding merchants list and last but not least the top 30 ways to control your wedding costs.

We have been enjoying creating our website for the last three years all about wedding gowns. It has been a project of love 😊 Now we would like to give back to you our visitor with this free book. Enjoy!

Nicola

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The Wedding Checklist

Your Wedding Timeline

12 months before:

- Announce your engagement
- Select a wedding date
- Hire a wedding consultant (if your going to)
- Determine the type of wedding you want, location, time of day and number of guests
- Determine budget and how expenses will be shared
- Develop a record keeping system to help you stay in budget
- Consolidate all guest lists, bride's, groom's, and both families lists, organize into
 1. Must invites
 2. Should be invites
 3. & would be nice to invite
- Decide if you want to invite children
- Select and reserve ceremony site
- Select and reserve your officiant

9 months before:

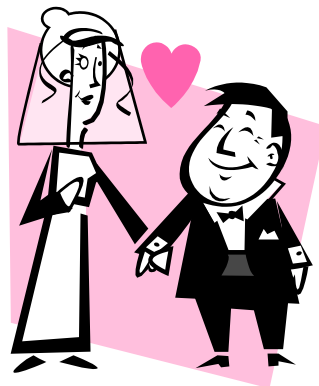
- Select and reserve reception site
- Select and order your bridal gown
- Determine your color scheme
- Send engagement notice with a photograph to local newspaper
- Buy a separate calendar to note all wedding activities, showers, luncheons, parties rehearsals ect...
- If ceremony or reception is at home, arrange for needed home or garden improvements.
- Select and book your photographer and videographer
- Order your passport, visa or birth certificate if needed for your marriage license or honeymoon travelling
- Select maid of honor, best man, bridesmaids and ushers

6 to 9 months before:

- Select flower girl and ring bearer
- Reserve wedding night bridal suite
- Decide on wedding responsibilities make sure everyone know their's
- Select bridesmaids dresses and shoes
- Select and book a caterer if needed (some venues insist on their own internal caterers
- Select and book reception musicians or DJ
- Schedule gown fittings for yourself, bridesmaids and flower girl and ring bearer
- Select and book florist

4 to 6 months before:

- Start shopping for each other's wedding gifts
- Reserve rental items needed for ceremony
- Finalize guest list
- Select wedding invitations, announcements, and other stationery such as thank-you notes, wedding programs and seating cards
- Address invitations or hire a calligrapher
- Set date time and location of your rehearsal dinner
- Arrange accommodations for out of town guests
- Start planning your honeymoon
- Select and book all miscellaneous services, gift attendant, valet parking, babysitting ect...
- Register for gifts
- Buy shoes and accessories
- Break in your shoes by wearing them around the house



2 to 4 months before:

- Select bakery and order wedding cake
- Order wedding favors
- Select and order decorations
- Purchase honeymoon attire and purchase luggage if needed
- Select and book transportation for wedding day
- Check blood test and marriage license requirements
- Shop for wedding rings and have them engraved
- Consider having your teeth bleached
- Consider prenuptial agreement if needed
- Plan activities for out of town guests
- Purchase gifts for wedding attendants
- Mail wedding invitations

6 to 8 weeks before:

- Maintain records of all RSVP's and gifts received. Send thank you notes upon receipt of gifts
- Determine hairstyle and makeup
- Schedule your hair, makeup and nail appointments for day of the wedding
- Finalize shopping for wedding day accessories such as guest book, ring pillow, toasting glasses ect..
- Set up an area or table in your home to display gifts as you receive them
- Check with your local paper for wedding announcement requirements
- Have your formal wedding portrait taken
- Send announcement and photograph to your local newspapers
- Select and reserve wedding attire for groom ,ushers, father of the bride and ring bearer
- Select the guest book attendant
- Mail invitations to rehearsal dinner
- Get blood test and health certificate if needed
- Obtain marriage license
- Plan a luncheon or dinner with your bridesmaids, give them their gifts at that time or rehearsal dinner
- Find something old, something new, something borrowed and something blue 😊
- Finalize your wedding dinner menu and alcohol order

2 to 6 weeks before:

- Confirm ceremony details with your officiant
- Arrange final fitting of bridesmaid dresses
- Have final fitting of your gown and head piece
- Finalize rehearsal dinner plans, arrange seating's and write names on place cards if desired
- Make final floral selections
- Make detailed timeline for your wedding party
- Make detailed timeline for your service providers
- Confirm details with all service providers, including attire. Give them a copy of the detailed wedding timeline plan
- Start packing for your honeymoon
- Finalizing addressing and stamping announcements
- Decide if you want to form a receiving line. If you do, determine when and where to form the line
- Contact guests who have not yet RSVP'd
- Pick up rings and check for fit
- Meet with photographer and confirm special photos you want taken
- Meet with videographer and confirm special events or people you want videotaped
- Continue writing thank you notes as gifts arrive
- Remind bridesmaids and ushers of when and where to pick up their wedding attire
- Purchase the lipstick, nail polish (unless everyone is having their nails done professionally) and other accessories for your bridesmaids
- Determine seating for special guests
- Plan reception layout and seating along with your site manager or caterer. Write names on place cards for arranged seating.

The Last Week before:

- Pick up wedding attire and make sure everything fits
- Do final guest count and notify your caterer
- Gather everything you will need for the rehearsal and wedding day
- Arrange for someone to drive the getaway car if you don't already have a limo booked
- Review the schedule of events and last minute arrangements with your service providers
- Confirm all honeymoon reservations and accommodations, pick up tickets and travelers checks
- Finish packing for honeymoon

The Rehearsal Days:

- Review list of things to bring to the rehearsal
- Put suitcases in getaway car if not renting a limo
- Give your bridesmaids the accessories you want them to wear for the wedding
- Double check appointments for the salon on your wedding day are confirmed
- Give the best man the officiant's fee and any other checks for service providers. Instruct him to deliver these checks on the day of the wedding
- Arrange for someone to bring accessories: flower basket, ring pillow, guest book and pen, napkins ect...to the ceremony and reception
- Arrange for someone to mail the wedding announcements the day after the wedding
- Arrange for someone to return rental items such as tuxedos, cake pillars ect..
- Provide each member of your wedding party with a detailed schedule of your events/timeline of your wedding day
- Review ceremony seating with ushers

The Wedding Day:

- Arrive early for your beauty salon appointments, relax and enjoy them
- Make sure you have everything you need to bring for ceremony and reception
- Give the groom's ring to the maid of honor
- Give the bride's ring to the best man
- Simply follow your detailed schedule of events
- Relax and enjoy your wedding day! ☺



Your Wedding Gown Tracker:

	Dress #1	Dress #2	Dress #3	Dress #4	Dress #5
Dress Designer					
Dress style number					
Dress Size					
Where found (salon or exact website address)					
Notes: (fit, price, color)					

Print out as many copies as you need of this chart. If you plan on viewing multiple dresses, it really helps to keep track of them all. Take detailed notes. It will help you remember the dresses more vividly.



Wedding Events List:

Ceremony Rehearsal Date _____
Ceremony Rehearsal Time _____
Ceremony Rehearsal Location _____

Contact Person _____
Phone Number _____
Website _____
Email _____

Rehearsal Dinner Date _____
Rehearsal Dinner Time _____
Rehearsal Dinner Location _____
Phone _____

Ceremony Date _____
Ceremony Time _____
Ceremony Location _____

Contact Person _____
Phone _____
Website _____
Email _____

Reception Date _____
Reception Time _____
Reception Location _____

Contact Person _____
Phone _____
Website _____
Email _____

Wedding Events Continue'd

Engagement Party Date _____

Engagement Party Time _____

Engagement Party Location _____

Hostess _____

Phone _____

Bridal Shower _____

Bridal Shower Time _____

Bridal Shower Location _____

Hostess _____

Phone _____

Bachelor Party Date _____

Bachelor Party Time _____

Bachelor Party Location _____

Host _____

Phone _____

Bachelorette Party Date _____

Bachelorette Party Time _____

Bachelorette Party Location _____

Hostess _____

Phone _____

Wedding Merchants List

	Company	Contact	Phone #	Website/ email
Wedding Consultant				
Ceremony Site				
Reception Site				
Caterer				
Liquor Services				
Wedding Gown				
Tuxedo Rental				
Photographer				
Videographer				
Stationary				
Calligrapher				
Music ceremony				
Music reception				
Florist				
Bakery				
Decorations				
Ice Sculpture				

Party Favors				
Balloonist				
Transportation				
Rental Supplies				
Gift Suppliers				
Valet Services				
Gift Attendant				
Rehearsal Dinner				

Top 25 Ways To Control Your Wedding Costs:

- 1. The single most effective way to slash wedding cost: trim the guest list.**
- 2. Always ask for a better price than the first one offered**
- 3. Hold your ceremony and reception in the same place. One less site fee, less transportation costs.**
- 4. Don't hold your wedding on a Saturday, it is the most popular therefore the most expensive day.**
- 5. Choose a date in the off-peak season from November -April.**
- 6. Find out if the church your having your ceremony at has an attached hall you can rent for the reception. Much less costly than a hotel or similar venue.**
- 7. Select a reception venue that allows you to bring your own alcohol, even with a corkage fee it will be much less costly.**
- 8. Have your reception time and place printed on your wedding invitations instead of a separate reception card.**
- 9. Order your thank you notes when ordering your wedding invitations, bulk orders usually get a better deal, you'll at least save on separate shipping costs.**
- 10. Hit the discontinued racks and sample racks at bridal salons. Also check out online retailers for substantial discounts.**
- 11. Have a luncheon instead of a dinner. The savings will be huge. Bonus people also drink less alcohol at a luncheon, so you'll save on the booze bill too.**
- 12. Skip the traditional pricey steak or seafood**

entrees and go for ethnic cuisine.

- 13. Limit the number of courses that are served for dinner.**
- 14. Instead of an open bar, opt for just beer wine and a signature cocktail.**
- 15. Make last call an hour before the reception ends.**
- 16. When choosing ceremony and reception locations, opt for somewhere that doesn't require additional decorating: such as a botanical garden.**
- 17. Hold your wedding around the holidays when venues are already decked out 😊**
- 18. Book a DJ rather than a band.**
- 19. Hire your photographer and videographer from the same company.**
- 20. Shop post holiday sales for gifts for your bridal party**
- 21. Instead of flowers , turn favors into centerpieces with boxes and ribbons. Be creative.**
- 22. Save money on your cake by choosing different less costly options.**
- 23. Pare down the cake bill more by having a small cutting cake, and a large sheet cake for everyone else.**
- 24. Signup for lots of email mail. Watch for those coupons and sales.**
- 25. Find a venue that offers complete packages from food, flowers, cake and decorations. This also takes away a lot of planning and stress for you! 😊**

Thank you for joining us, we hope you enjoyed this free eBook as our gift to you, our valued visitors. We hope your wedding day is everything you dreamed it would be. Even more than that, we wish you a happily ever after 😊

Nicola



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